



## MEMORANDUM

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**TO: County Chairs, Elected Officials, Interested Parties**  
**FROM: John R. Sawyer, Finance Director**  
**DATE: December 18, 2012**  
**RE: House District 97 Special Election**

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As a result of the death of Rep. Yvonne Kennedy, a vacancy has been created in the Alabama House of Representatives. The date of the **Primary Election is Tuesday, February 26, 2013**. Should a **Run-off Election be needed, it will take place on April 9, 2013**. **Should this Run-off Election take place, the General Election will be held May 21, 2013**. Should there be no Run-off Election, the **General Special Election will be held April 9, 2013**.

Qualifying has officially opened and will **close on Monday, January 7, 2013**. Those wishing to qualify need to fill out the following forms, copies of which are attached:

- 1) **Declaration of Candidacy** – This form must be completed, notarized, and mailed certified to the Alabama Democratic Party, P.O. Box 950, Montgomery, AL 36101.
- 2) **Appointment of Principle Campaign Committee** – This form must be completed and filed with the Office of the Secretary of State, State Capitol, Room E-204, or mailed certified to P.O. Box 5616, Montgomery, AL 36103 within **5 calendar days** of your Declaration of Candidacy being notarized.
- 3) **Statement of Economic Interests** – These forms **must be filed simultaneously** with your qualifying papers and must be filed directly with the Alabama Ethics Commission, RSA Union, 100 North Union Street, Ste. 104, or mailed certified to P.O. Box

302300, Montgomery, AL 36103. You may also fill out and submit this form online at <http://ethics.alabama.gov>.

- 4) **Qualifying Fee** – A personal/campaign/certified check or money order made payable to the Alabama Democratic Party in the amount of \$1,100.92. Please include this fee with your Declaration of Candidacy form.

The Alabama Democratic Party must be in receipt of all qualification material on or before 5pm, August 24, 2012. **Any qualifying forms received after the qualifying deadline of January 7, 2012, regardless of postmark, will not be accepted.**

Also, it is important to familiarize yourself with the Candidate Filing Guides and the requirements set forth by the **Fair Campaign Practices Act (FCPA)** regulations regarding candidate filing deadlines. Failure to comply with these regulations results in disqualification.

Should you or anyone you might know who is interested in qualifying for this office, have any questions; please do not hesitate to contact our office at (334) 262-2221.